

MINUTES

TRANSPORTATION ADVISORY COMMITTEE

Wednesday, August 23, 2023

NC Research Campus
Kannapolis City Hall
401 Laureate Way
Kannapolis, NC 28081

Members

JC McKenzie	City of Concord
Greg Edds	Rowan County
Ryan Dayvault	City of Kannapolis
Justin Simpson	Town of Mount Pleasant
Dillion Brewer	Town of Rockwell
Brittany Barnhardt	Town of Granite Quarry
Steve Miller	Town of Spencer
Ron Smith	Town of Harrisburg
Charles Seaford	Town of China Grove
Delores High	Town of East Spencer
Lynn Shue	Cabarrus County

Others

Phil Conrad	CRMPO Director
Theo Ghitea	NCDOT Div 10
Pat Ivey	NCDOT Div 9
Scott Miller	NCDOT Div 10
Phillip Craver	NCDOT Div 9
Albert Smith	East Spencer
Chery Sheets	China Grove
Brett Canipe	NCDOT Div 10
Sean Epperson	NCDOT Div 10
Terry Crawford	City of Concord
Andrew Howe	Town of Spencer
Wilmer Melton	City of Kannapolis
Valerie Steele	Mid-Carolina Airport
Andy Shook	Talbert Bright & Ellington, Inc
Connie Cunningham	CRMPO Staff

Call to Order

The Cabarrus Rowan MPO TAC was called to order by TAC Chairman Ryan Dayvault. Chairman Dayvault welcomed everyone to the meeting and asked all present to recite the Pledge of Allegiance to a flag displayed. At that time, CRMPO Director Phil Conrad thanked the Town of Harrisburg for a meal that was served prior to the start of the meeting. TAC Chairman Dayvault proceeded to call the roll of eligible voting TAC members and determined that a quorum had been met.

Chairman Dayvault continued on by reading the NC State Ethics Commission Ethics Awareness and Conflict of Interest requirement and stated that should a conflict arise during any part of the meeting, members should recuse themselves from that portion of the meeting.

Chairman Dayvault then asked for any Chamber of Commerce updates. CRMPO Director Phil Conrad addressed the members on behalf of the respective Chambers. He reminded TAC members about the upcoming Cabarrus County Chamber's Regional Infrastructure Summit on September 15 at the Cabarrus County Milestone Building in Kannapolis. He also reported that

the Rowan Chamber will be traveling to Washington, DC in October. With no other reports heard, Chairman Dayvault asked if there were any speakers from the floor. With none being heard he moved on to the next order of business.

TAC Chairman Dayvault asked if there were any adjustments to the meeting agenda including the Consent Agenda. CRMPO Director Conrad addressed the Chairman and requested that an item on Senate Bill 512 be added to the end of Reports. Without any further adjustments heard Mr. Charles Seaford made a motion to approve the agenda including Consent Agenda with the one addition. Mr. J.C. McKenzie seconded the motion and TAC members voted unanimously to approve.

CONSENT AGENDA

All items on the consent agenda are considered routine and may be enacted by one motion. If a TAC member requests discussion on an item, the item will be removed from the consent agenda and considered separately. The following items were presented for TAC consideration on the Consent Agenda:

NO ITEMS FOR CONSIDERATION

THIS CONCLUDES THE CONSENT AGENDA

Approval of May 24, 2023 Minutes

Chairman Dayvault called members' attention to the minutes from the May 24, 2023 meeting included in their meeting packets. Chairman Dayvault asked if there were any corrections or additions to the minutes. With none being heard, Mr. Dillion Brewer made the motion to approve the minutes as presented. Mr. Charles Seaford seconded the motion and the TAC members followed with a unanimous vote to approve.

FY 2020-2029 MTIP Modification #19

CRMPO Director Phil Conrad reminded the TAC members that sometimes staff will bring amendments or modifications from recent NCDOT Board of Transportation agendas to the TCC and TAC for consideration. Director Conrad reported that the first project modification was the addition of preliminary engineering for City of Concord's Clarke Creek Greenway in FY 23 (BL-0060). The second project modification is the addition of the Concord Signal System project in FY 2024 (HE-0123). The third project modification is to add a project break for the Vulnerable Road User Pedestrian Bicycle Improvement Program in FY 23 for (HS-2024DIV) and (HS-2024REG) and (HS-2024SW) and (HS-2025DIV) and (HS-2025REG) and (HS-2025SW). Director Conrad reported that these projects are being funded by new sources of funding. The final project he stated, is to delay professional engineering to FY 23 for the Brenner Avenue Safety Improvements (HL-0049).

Director Conrad then called members' attention to Attachment 3 in their packets which was a resolution modifying the MTIP for these projects. He continued by stating that the new STIP was adopted in June and will be effective October 1, 2023.

With no questions and comments heard, Mr. Greg Edds made a motion to endorse modification #19 to the FY 2020-2029 MTIP. Mrs. Brittany Barnhardt seconded the motion and the TAC members voted unanimously to approve.

FY 2024-2027 TIP Conformity

Director Conrad reminded the TAC members that the Cabarrus-Rowan MPO and the Metrolina Regional Partners have been working on an Air Quality Conformity Analysis and Determination Report for the 2024-2027 TIP. Director Conrad explained that the TIP Conformity Report demonstrates that the financially constrained MTP's in the Metrolina Region meet national ambient air quality standards. He went on to call TAC members' attention to an explanation of the fiscal constraint prologue which was included as attachment 4A.

The report, Director Conrad explained also certifies that the Transportation Improvement Program is a subset of the 2050 MTP and the Conformity Report is consistent with the State Implementation Plan (SIP). He also called attention to Attachment 4B which was an excerpt from the TIP Conformity Report. Director Conrad reviewed the excerpt in detail for the TAC members.

After all discussion, and with no questions or comments being heard, Mr. Justin Simpson made a motion to adopt the Air Quality Conformity Analysis and Determination for the 2024-2027. Mr. Steve Miller seconded that motion and the TAC members voted unanimously to approve. Immediately following that vote, Mr. Dillion Brewer made a motion to adopt the supporting financial information for the STIP. Mr. Justin Simpson seconded that motion and the TAC members again voted unanimously to approve.

FY 2023-2024 UPWP Amendment #1

CRMPO Director Conrad explained that the CRMPO currently has some special study funds that have not been assigned. Director Conrad reported that the Town of China Grove is requesting \$48,000 in special study funds for a corridor study of NC 152 east. Director Conrad explained that the Town would be responsible for the remaining 20 percent local match (\$12,000) for their proposed project.

With no questions or comments heard, Director Conrad called members' attention to Attachment #5 which was a draft resolution to amend the UPWP and increase the line item for "Special Studies" (II-B-3) by \$48,000.

After review, Director Conrad asked for any questions or comments. With none heard, Mr. Dillion Brewer made a motion to adopt Amendment #1 to the 2023-2024 UPWP. Mrs. Brittany Barnhardt seconded that motion and the TAC members voted unanimously to approve.

RIDER Public Transportation Agency Safety Plan

CRMPO Director Phil Conrad reported to the TAC members that the Public Transportation Agency Safety Plan (PTASP) final rule (49 C.F.R. Part 673) requires certain operators of public transportation systems that are recipients or subrecipients of FTA grant funds to develop safety plans that include the processes and procedures necessary for implementing Safety Management Systems (SMS). Director Conrad went on to say that on December 16, 2019, Concord Kannapolis Area Transit/City of Concord notified NCDOT that they would not be drafting and certifying their own Public Transportation Agency Safety Plan, choosing to draft and certify their Public Transportation Agency Safety Plan under NCDOT's framework and requirements as they are allowed by FTA to do as a small (less than 100 bus) public transportation provider.

Director Conrad explained that the document was approved by the Concord Kannapolis Area Transit Commission on August 2, 2023. He went on to say that the document will now go to the Concord City Council for approval following action by the CRMPO TAC. Director Conrad closed in saying that a request for approval by the NCDOT is the last step prior to final certification and that a copy of the PTASP (309 pages) can be found at: www.ckrider.com/resources/documents/.

Director Conrad asked for any questions or comments. With none being heard, Mrs. Brittany Barnhardt made a motion to approve the RIDER Public Transportation Agency Safety Plan. Mr. Charles Seaford seconded that motion and the TAC members voted unanimously to approve.

Draft 2026-2035 TIP Project Call Addendum

Director Conrad reported to the TAC members that with the anticipated adoption of the 2024-2033 TIP in June, CRMPO staff has prepared a schedule for identifying and adopting the next STI list for the CRMPO area. The first step Director Conrad explained was to have a call for new projects (all modes). The deadline for submitting new projects he stated was May 5th.

Over the summer, the CRMPO received 2 project additions to the list of new projects: The first one was regarding the Asheville to Salisbury Passenger Rail and the second was the Mid-Carolina Parallel Taxiway. Director Conrad then called members' attention to Attachment 7A which included the resolutions and supporting information for the 2 projects. After the review, Director Conrad called members' attention to Attachment 7B which was an amended list of the new projects (11). He explained that this list is not inclusive of any holding tank (select), P6.0 carryover, or previous carryover projects that will automatically be evaluated by NCDOT. He closed by stating that a list will be provided by NCDOT at a later date.

Director Conrad went on to introduce Mrs. Valerie Steele from Rowan County and Mr. Andy Shook, who are both involved with both projects. They both provided some additional background information for the TAC members. Once they were finished Director Conrad asked for any questions or comments. With none heard, Mr. Steve Miller made a motion to endorse the two new TIP Priority projects for submittal to NCDOT for quantitative review. Mr. Greg Edds seconded that motion and the TAC members voted unanimously to approve.

Reports/CRMPO Business

- 1. Local Reports - NCDOT Division 9 & 10 –** Mr. Pat Ivey, NCDOT Division 9 reported to the TAC members that Division 9 Updates are included in their meeting packet. He called attention to project HE-0009 and reviewed for the members. Mr. Brett Canipe, NCDOT Division 10 called TAC members' attention to a spreadsheet of Division 10 project updates. He reviewed the Old Airport Road, Stough Road, and NC 3 projects.
- 2. Rowan Transit System Section 5310 Grant Application Letter of Support –** Director Phil Conrad reported to the TAC members that Rowan County is seeking a letter of support from the CRMPO regarding their request for Federal Section 5310 funding. Mrs. Valerie Steele from Rowan County addressed the members and reported that this funding would enable Rowan County to continue to provide transportation for elderly and disabled citizens. With no questions or discussion, Mr. JC McKenzie made a motion to provide a letter of support for Rowan County as they seek Section 5310 funds. Mr. Greg Edds seconded that motion and the members voted unanimously to approve.
- 3. Federal Certification Review —** Director Conrad reported to the TAC members that since the CRMPO is a federal designated Transportation Management Area (TMA), the Cabarrus-Rowan MPO is required to participate in a Federal Certification review regularly. He went on to explain that this review is conducted by the FHWA and certifies whether the CRMPO has a valid transportation planning process. The FHWA conducted the most recent review on February 27th. Part of the requirement was for the FHWA to complete a desk audit in advance of the virtual review. (The FHWA staff was unable to attend the TAC meeting.) Director Conrad called members' attention to a summary of the findings of this review included in their meeting packets. Director Conrad asked the members if there were any questions or comments.
- 4. 2020 Census Planning Boundary Schedule of Activities -** CRMPO Director Phil Conrad provided the members with a power point presentation on the Planning Boundary Schedule. He provided background information on the US Census and explained in detail the potential issues in setting these boundaries. He also reviewed the current MOU. He explained to the TAC members that they could update the current MOU or continue status quo. With little discussion, Mr. Ron Smith made a motion to retain the status quo regarding the CRMPO MOU and Planning Boundary. Mr. Charles Seaford seconded that motion and the TAC members voted unanimously in favor.
- 5. Special Studies Closeouts –** Rowan County and Town of China Grove – Director Conrad that Rowan County and the Town of Spencer have reviewed the draft study. He also reported that an NCDOT workshop will be held later this month and that public comments will be solicited after the workshop. Director Conrad also reported that the Town of China Grove's Main Street Corridor Study is complete. Mr. Charles Seaford provided some additional information as well on the Town's project.
- 6. CMAQ Program Update –** Director Phil Conrad provided the TAC members with a power point presentation explaining new updates to the CMAQ program. He called attention to five new project submittals and reviewed them with the members.
- 7. Senate Bill 512 –** Director Conrad explained Senate Bill 512 for the TAC members so that they would have knowledge of what it is and it's future impacts on the NC Board of Transportation.

Informational Items

- ✦ RIDER Transit and Salisbury Transit Ridership Information - Phil called the TAC members' attention to the ridership information included in their packets.
- ✦ TPD Newsletter- Included in the meeting packet.

Next Meeting : September 27, 2023

Adjournment

With no other business to bring before the TAC, Chairman Dayvault adjourned the meeting.